
No.: 115/QĐ-NDX

Da Nang, October 02, 2026.

DECISION
"On the assignment of responsibility for accounting work"

====***====

GENERAL DIRECTOR
DA NANG HOUSING DEVELOPMENT AND CONSTRUCTION JOINT STOCK
COMPANY

- Pursuant to the Law on Enterprises No. 59/2020/QH14 dated 17/06/2020;
- Pursuant to the Charter of Da Nang Housing Development and Construction Joint Stock Company;
- Considering that Ms. **Le Thi Anh Truc** - Chief Accountant, is on maternity leave;
- Considering the competence and the actual work situation;

HEREBY DECIDES:

Article 1: Assignment of duties

To assign Ms. **Do Thi Thuy Trang**, General Accountant, to be temporarily in charge of the accounting work of the Company during the period in which Ms. **Le Thi Anh Truc**, Chief Accountant of the Company, is on maternity leave.

Term of assignment: from 08/09/2026 to the end of 31/03/2027, or until otherwise decided by the Company.

Article 2: Duties and powers

Ms. **Do Thi Thuy Trang** shall be responsible for:

1. Organizing and managing the daily accounting work as assigned by the Company.
2. Inspecting and supervising the performance of accounting transactions, and preparing and processing accounting documents in accordance with regulations.
3. Coordinating with the Executive Board and departments in providing data, financial statements and other related reports.



4. Performing other tasks within the scope of accounting work as directed by the Executive Board.
5. Fully handing over the work, files, documents and related matters to the Chief Accountant when the Chief Accountant returns to work or upon the Company's request.

The right to sign documents, reports or records falling under the authority of the Chief Accountant shall be exercised in strict compliance with the law and the Company's internal regulations.

Article 3. Handover of work

Ms. **Le Thị Anh Truc** shall be responsible for handing over the work, files, documents and pending matters to Ms. **Do Thi Thuy Trang**.

The handover must be recorded in minutes and confirmed by the relevant parties.

Article 4: Implementation responsibilities

All relevant departments, divisions and individuals shall be responsible for coordinating with Ms. **Do Thi Thuy Trang** in performing the assigned duties.

Ms. **Do Thi Thuy Trang** shall be accountable to the Executive Board and before the law within the scope of the assigned duties and powers.

Article 5. The Executive Board, Ms. **Le Thi Anh Truc**, Chief Accountant, Ms. **Do Thi Thuy Trang** and the relevant individuals and departments shall be responsible for implementing this Decision.

Recipients:

- As stated in Article 5;
- Archived: Admin-NDX.

 **GENERAL DIRECTOR**



Luong Thanh Vien



**HỒ THỊ
TRÀ
HUƠNG
G**

Được ký bởi **HỒ THỊ
TRÀ HUƠNG**
Ngày ký: 08.10.2026
10:22